**Proposed Template for SIWES Technical Report**

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| Preliminary: Title Page, Certification, Dedication, Acknowledgement, Table of content & Figure. |
| Chapter 1:   * 1. Introduction   Here students are expected to introduce the chapter by describing what the chapter entails.   * 1. Overview of SIWES programme   Here students are expected to provide a clear overview of the SIWES programme.   * 1. Aim and Objectives of SIWES   Here students are expected to state out the aim of SIWES programme which describes what Federal Government want to achieve through the programme; that is the overall purpose of the programme and objectives which are numbered of steps to follow in order to achieve the aim.   * 1. Significance of the SIWES   Here students are to explain why is it important to undergo the SIWES programme. |
| Chapter 2:  2.1. Introduction  Here students are expected to briefly explain what the chapter will contain.  2.2. Brief History of the Organization  Here students are expected to briefly state the history of place of their SIWES (organization). That is where they carry out their SIWES programme.    2.3. Mission and Vision of the organization  Here students are expected to describe the vision and mission of place of SIWES (organization).  2.4 Organization structure  Here students are expected to give the organogram structure of place of their SIWES (organization). |
| Chapter 3  3.1 Introduction  Here students are expected to briefly explain what the chapter will contain.  3.2. Experience Acquire During SIWES programme  Here students are expected to report some of the experience they earned in daily basis during the SIWES programme. |
| Chapter 4  4.1. Summary  4.2. Conclusion  4.3. Limitation  4.4 Recommendation  Reference |